



**Crawford Village**  
Primary School & Nursery

*Small enough to care...big enough to inspire*

# Admissions Policy

## Policy for Admission into Reception

The statutory admission number for Crawford Village Primary School is 10.

In line with local authority guidelines, parents are asked to express preferences online for three primary schools. Further information regarding this process can be found at:

<http://www.lancashire.gov.uk/children-education-families/schools/apply-for-a-school-place/apply-for-a-primary-school-place.aspx>

Applications for a place at Crawford Village must be made online via the link:

<https://lccsecure.lancashire.gov.uk/education/data/e-admissions/>

In primary schools, an equal preference scheme is followed to comply with the Schools Admission Code, whereby three parental preferences will be considered equally against the following admissions criteria.

1. Children in public care at the time when preferences are expressed and who are still in public care at the time of their admission to school;
2. Children for whom the Local Authority accepts that there are exceptional medical social or welfare reasons which are directly relevant to the school concerned (see note (i) below);
3. Children with older brothers and sisters attending the school when the youngest child will start, (see note (ii) below);
4. Remaining places are allocated according to where a child lives. Those living nearest to the preferred school by a straight line (radial) measure will have priority, (see note (iv) below).

In the event of oversubscription, the above criteria will be applied in priority order.

### Notes

(i) The medical, social and welfare criterion will consider issues relevant to the child and/or the family. This category may include children without a statement who have special needs. Children who have a statement for special needs will have their applications considered separately.

(ii) Brothers and sisters includes step-children, half brothers and sisters, fostered and adopted children living with the same family at the same address/(consideration may be given to applying this criterion to full brothers and sisters who reside at different addresses).

(iii) The distance criterion which will be used as the tie breaker if there is oversubscription within any of the admission criteria is a straight line (radial) measure. If the Local Authority is unable to distinguish between applicants using the published criteria, (eg twins or same block of flats) places will be offered via a random draw.

## Policy for Admission into Nursery

Children can start Nursery the term that starts after their third birthday. For some children this means that they could spend five terms in Nursery until they start Reception and for others, it is a maximum of three.

The admission number for our Nursery Class is 12 and parental preferences will be considered equally against the following admissions criteria:

1. Children in public care (looked after children) or those children at risk of becoming looked after.
2. Children with Education, Health and Care Plans (EHCPs) and those with exceptional/strong SEN reasons for attending a particular school.
3. Exceptional/strong medical, social, welfare reasons (associated with the child and/or the family) for attending a particular school.
4. Children who will have a sibling in attendance at the time of their admission.
5. Parents/carers who provide evidence of training/education at a local establishment, working locally or established local childcare arrangements (at the time of the child's admission).
6. Those living nearest the school.

### Notes

- I. In relation to (1), (2), (3), (4) and (5), parents may be asked to provide the necessary evidence and contact names/email/telephone numbers with their application.
- II. For criteria (4), siblings are defined as brothers, sisters, stepbrothers, stepsisters, half-brothers, half-sisters, adopted and fostered children living with the same family at the same address.
- III. In relation to (6), measures will be in a straight line (centre of building to centre of building).
- IV. Criteria (6) will be used as a tie-break should there be oversubscription within any of the stated admission criteria (eg twins or same block of flats).

Parents may place their child's name on a 'list of interest' for a place in our Nursery class in the future. However, they must still formally apply at the appropriate time to have their child considered for admission in accordance with the specified criteria.

An application form is available from school, with the closing date for applications being set around mid-January (prior to the September start date). Parents should ensure that they submit their applications by the stipulated closing date.